



## **Ina A. Colen Academy**

Governing Board Meeting - **IN PERSON**

Cypress Hall - OTOW  
8413 SW 80<sup>th</sup> Street Ocala, FL 34481

**Tuesday, October 19, 2021 @ 6:00PM**

### **Meeting Minutes**

#### **VISION**

*Ina A. Colen Academy will educate the hearts and minds of students and families in an environment where everyone belongs, works together, and thrives.*

#### **MISSION**

*To cultivate passionate learners in an inclusive school community in which individuality and diversity are valued and students develop understanding and empathy for others through collaboration and active learning.*

**Present: Robert Colen, Kay Fleischaker, Janet Behnke, Mery Loussada, Harvey Taub, Ken Colen,**

**Other: Dr. Sandi Rocquin, Rebecca Rogers, Nina Staley, Autumn Barfield, Kinley Rogers, Dr. Christy Noe, Jim Walkup**

**Phone: Tabitha Jones (SFS), Reggie Bouthiller (Stearns and Weaver)**

### **Agenda**

1. **Call to Order-** (1 minute)  
RC called meeting to order at 6:02P<
2. **Additions or corrections –** (1 minute)

3. **Welcome - Rebecca Rogers** (1 minute)  
High Point of the day and low point of the day. (share as you feel comfortable)
  
4. **Consent Agenda** (2 minutes)
  - a. **Meeting Minutes** –(Attachment A)  
*Motion: I move to approve the consent agenda.*  
*Motion: JB Second ML*  
*Motion carries*
  
5. **Reports-** (25 minutes)
  - a. Marketing- Kinley Rogers- up to 3 min.  
Kinley brought the brand guidelines document. Explained about messaging, tone of voice, font, etc. Consistent messaging is critical.
  
  - b. Calesa Update- Ken Colen, Jim Walkup- up to 5 min.  
  
KC gave update. 50 in production and 50 waiting. Close to 300 units. Problem is supply. A lot of families interested in school.
  
  - c. Facility Update- Jim Walkup, Ken Colen – up to 5 min.  
Building B has drywall, building C has rough in. Cafetorium slab has been poured. Rough in is completed, road is being lime rock and compacted. Working on data and wifi and getting electronics by March. Playground equipment is being reviewed. K-3 is picked out, 4-6 is being repriced. Monument signs are being coordinated with marketing and they are being designed. Looking to be finished by mid to end of June, early July.
  
  - d. Finance- School Financial Services– up to 5 min. (Attachment B)  
Tabitha from SFS reporting. Went over Executive Summary. CSP grant items are listed and they can be moved if we don't use the CSP grant.
  
  - e. Principal – Dr. Sandi Rocquin – up to 5 min. (Attachments C, D)  
SR-Currently have 136 applicants. Changing name to Parent Information Nights instead of Town Hall. Nov. 18<sup>th</sup> is the Marion County School Expo Night. College of Central Florida. She has been recruiting teachers. Asked them what we could do to recruit teachers.  
Leaving for Orlando tonight to attend Florida Charter School Conference.  
Definition of Curriculum vs. Instructional Materials.
  
  - f. Consultant- Dr. Christy Noe -up to 5 min. (Attachment E)
  
6. **New Business-** (30 minutes)
  - a. Status on Director of Schools Position

Board voted to create a hiring committee. RR, SR, CN and board member to be determined. JB expressed interest in being on the team. We met last week to talk about the skills, qualifications, abilities to “Superintend” the Principals. We came up with a timeline of activities. Nov. 5 job description finalized to go to board. Post the job in Dec. Jan review resumes, Jan 25<sup>th</sup> establish availability, March 1 Round 2 interviews, March 15<sup>th</sup> Board vote on final candidates.

b. Status on Enrollment Policy

RB (RR spoke) speak to enrollment policy. Drafted policy. Need to have it adopted by the board. Looking at preferences and limitations. Hope to have it by Nov. or Dec. for board to vote.

c. CSP Grant Discussion

RR-As a Foundation they determined they wanted to pursue it, they went through the capacity interview. In order to accept federal funds there were too many constraints. They decided to not to accept the funds. The developer 50% reservation of seats can't be used if you accept the CSP grant. We thought we could accommodate the residents in the first year because we had plenty of seats, however they have had a high demand for home sales in Calesa Township. They want to ensure they can apply their preferences.

*Motion: I move to decline the CSP grant award.*

*Moved: JB Second: ML Motion approved.*

d. Status on Lease Agreement

Step back and talk about the relationship between Foundation and School. Foundation is focused on education. Different from other Foundations, it is an operating foundation. It has to be actively participating in purpose. Charter School is RR is considered board liaison under operating agreement. RR pulled up org chart to provide visual for school. Director of Schools position was a result of strategic planning and we know the K-8 is just the beginning. In order to create the nexus or tie between the holding company and the charter school, it would be accomplished through the lease agreement.

e. Status on Trademark License and Affiliation Agreement

RR provided overview of where we are.

**7. Roundtable Discussion**

HT- excited about the school. Wants to see the “marrying of SEL, PBL, math and Science”. This will be the shining light on top of the hill. Glad the Foundation sees this as a strategic plan.

KF- same as HT. She is a bottom line person. She found out that we are going to have uniforms.

JB- The Director of Schools. All of the moving parts. Need someone with school admin, public admin, business. Loves the collaborative way this is working.

ML- talking about staffing all day. Feel your pain. School nurse. Volunteers. Rules and Roles are necessary. We need volunteers. Need to develop volunteers, what is the plan with them?

RC-tomorrow Rebecca and Ryan Schrader will be on radio. (Swim Coach).

Next Meeting is November 16<sup>th</sup> and it can be in person.

**8. Adjourn**

Meeting was adjourned at 7:32PM

**Board Packet:**

September Minutes

Budget

Principal Report

Consultant Report

Action Plan

DRAFT