



## Ina A. Colen Academy

Governing Board Meeting

\*\* Zoom ID 326 790 1186

\*\*Dial in 929-205-6099

Tuesday, September 21, 2021 @ 6:00PM

**Meeting Minutes**

### VISION

*Ina A. Colen Academy will educate the hearts and minds of students and families in an environment where everyone belongs, works together, and thrives.*

### MISSION

*To cultivate passionate learners in an inclusive school community in which individuality and diversity are valued and students develop understanding and empathy for others through collaboration and active learning.*

**Board Members Present:** Robert Colen, Janet Behnke, Kay Fleischaker, and Dr. Merry Loussada, Dr. Harvey Taub.

**Staff Present:** Ken Colen (Trustee), Rebecca Rogers (Board Liason), Kinley Rogers (Colen Built Marketing), Reggie Bouthillier (Stearns and Weaver), Sam Decker (Stearns and Weaver) Dr. Christy Noe (Collaborative Educational Network-IACA Consultant), Melissa Gross Arnold (Arnold Law Firm), Jim Walkup (Colen Built PM), Tabitha Jones ( School Financial Services).

### Agenda

1. **Call to Order-** 1 minute Robert

Meeting was called to order at 6:03PM by Chair.

**2. Additions or corrections – Up to 1 minute**

**3. Welcome-** Rebecca

*RR will provide the board members with instructions on how to access IACA email after migration. Next meeting is Oct. 19<sup>th</sup> and will be in person.*

**4. Consent Agenda**

**a. Meeting Minutes- (Attachment A)**

**b. Lottrease agreement- (Attachment B)**

**c. Meeting dates for 20221-2022 (Attachment C)**

*Motion: I move to approve the consent agenda.*

*Moved: JB Second: ML Motion passed.*

**5. Reports-** Up to 25 minutes

a. Marketing- Kinley Rogers- up to 3 min.

b. Calesa Update- Ken Colen, Jim Walkup- up to 5 min.

c. Facility Update- Jim Walkup – up to 3 min.

d. Finance- School Financial Services – up to 5 min. **(Attachment D)**

e. Principal - -Dr. Sandi Rocquin up to 5 min. **(Attachment E)**

f. Consultant– Dr. Christy Noe – up to 5 min. **(Attachment F)**

**6. New Business-**

a. Strategic Modifications to Org Structure- Melissa Gross Arnold- up to 20 min.

i. Board Liaison Description **(Attachment G)**

ii. New Position discussion on Director of Schools and Org chart **(Attachment H, H1 & I)**

iii. Amended Principal Contract/Job Description **(Attachment J, J1)**

iv. Revised Operating Agreement **(Attachment K, K1)**

*Motion: I move to approve the Amended Operating Agreement.*

*Motion: JB Second: KF Motion passed.*

*Motion: I move to approve the amended Principal job description and contract.*

*Motion: JB Second: ML Motion passed.*

b. Approval to establish hiring committee for Director of Schools Position. Christy up to 5 min.

*Motion: I move to approve the establishment of a hiring committee for the Director of Schools Position. Proposed members to include RR, SR, CN and yet to be determined board member.*

*Motion: ML Second: HT Motion passed.*

*Next steps: RR and CN will come up with qualifications for position.*

c. Action Plan-Sandi up to 10 min. **(will be emailed from RR)**

**7. Optimistic Closing** – 3 minutes (Christy Noe)

*Words to describe how you feel about meeting.*

*“Progress, Growth, Forward, Detailed, Focused, Actionable, Exciting”*

**8. Adjourn**

*Meeting was adjourned at 7:36PM by Chair.*

**Coming Soon: Need to have a Special Meeting 9/29, 9/30?**

Enrollment Policy

DRAFT