



Ina A. Colen Academy  
On Top of the World Communities  
Cypress Hall  
8413 SW 80th Street  
Ocala, FL 34481

**ZOOM LINK**

Meeting ID: 844 3662 9268

Passcode: 591305

**Annual Meeting of the Board of Managers**

Tuesday, May 20<sup>th</sup>, 2025 - 6:00 pm

**VISION**

Ina A. Colen Academy will educate the hearts and minds of students and families in an environment where everyone belongs, works together, and thrives.

**MISSION**

To cultivate passionate learners in an inclusive school community in which individuality and diversity are valued and students develop understanding and empathy for others through collaboration and active learning.

**Attendees: Vanessa Baxley, Robert Colen, Harvey Taub, Janet Behnke, Sukhbir Nijher, Brenda Maynard, Rebecca Rogers, Ken Colen, Robert Walkup, Tabitha Jones (via zoom), Cassie Edwards (via zoom), Autumn Barfield (via zoom), Robert Walters (via zoom), Ashlee Kaufold (via zoom), Lilian Hutchinson (via zoom)**

**Meeting Agenda**

1. Call to Order – **Harvey Taub called to order at 6:02pm**
2. Establish a quorum – **HT: 3/5 board members. The meeting was properly noticed**
3. Public Comment- Public comment is limited to 3 minutes. - **None**
4. Consent Agenda
  - a. Meeting Minutes – April 2025
    - i. Janet approval of consent agenda. RC; Second.
  - b. FY 2025 Board Operations Calendar update
  - c. IACA Annual Report filing 2025

**Motion to approve the consent agenda. JB moves to pass the consent agenda, RC 2nds. Motion carries unanimously.**

**5. Committee Reports**

- a. Finance – Tabitha Jones
  1. **TJ: Executive Summary – Days on Cash as of April 30<sup>th</sup>, 2025**
    - a. 32 days in operating
    - b. 46 days for both money market and operating account
  2. **Positive Fund Balance**
  3. **Revenue Sources**
    - a. 2% federal
    - b. 73% state
    - c. 25% local
    - i. Right in line with budget. Remaining 26% in revenue. 28% remaining of expenditures.
  4. **Cash Flow**
    - a. July 2024 – April 2025; actuals
    - b. May 2025 – June 2025; Projected
    - c. Projecting ending the year with positive balance.
- ii. **No questions on financials**

iii. Preliminary Budget for IACA

1. VB: Legislative session closed and has not agreed on funding.
  - a. Created a budget on 1% and 2% increase. Which would include a 1% or 2% teacher salary increase.
  - b. Will not know where we stand until around July.

iv. No questions on preliminary budget

b. Facilities – Jim Walkup

- i. JW: Update for preparation for next year.
  1. Adding 2 more classrooms; confirming with VB
  2. Blinds to do over the summer
  3. Pricing on additional teacher desks for the 2 classrooms
  4. Order chairs from the same place – confirm with county supplier
  5. Discussion on cubicles
  6. Wood lockers – hold backpacks; looking at this option
    - a. How many lockers
    - b. How many classrooms
    - c. Confirming with Steve Coy and VB.
  7. PA System operating. A few classrooms not getting clear signal. Working with vertex and midstate.
    - a. Phone system is tied into a paging adapter to fire alarm speakers.
    - b. Mostly being in gymnasium.
    - c. No safety issues
  8. Maintenance issues coming up; working with Steve Coy and VB to prepare for 2025 – 2026 school year.

c. Principal Evaluation – Brenda Maynard and Lily Hutchinson

- i. BM: Lily Hutchinson and Brenda Hutchinson did the evaluation with Vanessa.
  1. Rating form; combination of feedback from the board. Committee that met together and varies staff members.
  2. Evaluation Score; 181/196 equates to a 92%
  3. Student Data:
  4. 34% Student growth and student data score
  5. 66% based on committee evaluation
  6. 93 points
  7. Team identified significant strengths; forward thinking, engaging with students and families, creating several activities, built leadership team, kindness, openness, and providing efficient solutions.
  8. HT: Wonderful scores!
  9. BM: To achieve a higher score; continued development.

*Motion to accept the Principal Evaluation Results for 2024-25 school year.* RC: 1st, JB: 2<sup>nd</sup>. Motion passes unanimously.

d. Principal – Vanessa Baxley

- i. May is the busiest time of year.
- ii. 5 ½ days left of school – fun count down with students in the hall way
- iii. Big events are coming up;
  1. 8<sup>th</sup> grade celebration on Thursday – First 8<sup>th</sup> grade class!
  2. Friday; elementary field day and middle school minute to win it; School wide pizza party.
  3. Kindergarten graduation on Tuesday after the holiday
  4. Elementary and Middle School Award ceremony, 5<sup>th</sup> grade high five on Wednesday
  5. Friday – Early release day
  6. Staff Lu-owl party
  7. May 15<sup>th</sup> volunteer appreciation celebration

- iv. Passed annual health inspection with 100%
    - 1. Will be back on July 8<sup>th</sup> while students are out of session
  - v. 2<sup>nd</sup> grade – market day
    - 1. Sell their product; create marketing campaign
    - 2. Owl dollars to purchase goods
  - vi. 3<sup>rd</sup> grade – award night
  - vii. Completed progress monitoring – all students have been tested
    - 1. PM1, PM2, PM3 – LEVEL 5 growth for all grade levels
    - 2. End of course exams – algebra goes towards high school credit
      - a. 96% of students scored a level 3 or higher, these students will receive the high school credit.
    - 3. Preliminary – receive a grade of an A School– not announced yet.
      - a. Looking at the grades the students have received this year.
    - 4. Personnel changes
      - a. Teachers not returning; retiring, change in career path.
      - b. Interviewing and extended several offers
      - c. HR Department
        - i. State mandate for background check; Clearinghouse
        - ii. Accurate Background came to the campus on the Teacher Workday
      - d. Selected a new Assistant Principal
        - i. Kimberlee Hayward
          - 1. Duval/ Hillsborough county
          - 2. Turn around schools from grade F to A.
          - 3. She will serve both Elementary and Middle School
      - e. Will be replacing the Dean.
        - i. Currently interviewing for this position.
      - f. Will continue agriculture
        - i. Recruiting for this position.
- e. Board Member Recognition – Vanessa Baxley and Harvey Taub
  - i. HT: Kay Fleishaker will not be returning to the board after 6 years of service.
  - ii. HT: Thank you service message.
  - iii. VB: Thank you service message.
  - iv. RR: On behalf of the Foundation; thank you for your service message.
6. New Business
  - a. IACA Amended Operating Agreement and Board Resolution – Rebecca Rogers
    - i. RR: Redlined version of operating agreement; page 6, section 6.
    - ii. RR: 6.2.2 explanation
    - iii. RR: 6.5 explanation
    - iv. RR: change 6.5 to extend the term from 3 years to 5 years.
      - 1. Each class will only have 1 member
      - 2. Robert Walters is the foundation council and present on the call.
        - a. HT: Foundation and school had the latitude to do this?
        - b. RW: Spoke with board counsel did not have any issues.
        - c. HT: Will give the board more stability.
- Motion to approve the amended operating agreement and board resolution as presented. Motion to accept the changes; RC 1<sup>ST</sup>, JB 2<sup>nd</sup>. motion carries unanimously.*
- v. RW: Now that we have amended the operating agreement. Gives the board the ability to set the classes for 2026 – 2023.
    - 1. Extend the term of the managers in alignment with the amended section
    - 2. Extend the term of the current board members
    - 3. Establish the board classes they would fall into.
  - vi. HT: Are we ok with the reclassification?

1. HT: RC Moves the motion. JB seconds. Motion passes Unanimously.
- b. Recommendation of new board member – Robert Colen (Nominating Committee)
  - i. RC: Honored and excited to recommend Roseann Fricks-Patterson. Whole heartedly endorses Roseann.
  - ii. HT: Will be an excellent addition to the board.
  - iii. JB: Have known Roseann for many years.

*Motion to appoint Roseann Fricks-Patterson to the Ina A. Colen Academy Board of Managers. RC moves to motion, HT 2<sup>ND</sup>, Motion carries unanimously.*
- c. Board Members and Officers for 2025-26 School Year - Vanessa Baxley
  - i. President - Harvey Taub
  - ii. Vice-President - Janet Behnke
  - iii. Secretary/Treasurer – Robert Colen

*Motion to appoint the officers as presented for the 2025-26 school year. SN moves to motion, JB 2nds, Motion carries unanimously.*
- d. IACA revised Enrollment Policy – Vanessa Baxley and Robert Walters
  - i. VB: The way it stated preferences was unclear. We wanted to ensure that everything was clear.
  - ii. VB: Order of preference and specifically state that employees are the #1 seat. To ensure that their children can come to the school
  - iii. VB: Page 5 lists the preferences in order.
  - iv. RR: Foundations position; believes that this is exactly how it should be for the school
  - v. SN: Question; Is there a set number within each classification?
  - vi. VB: No there is not a set number within the classification.
  - vii. SN: Are we adding more spots?
  - viii. VB: Yes, we are adding an additional 1<sup>st</sup> grade class and 3<sup>rd</sup> grade class.
  - ix. RR: 582 board approved students. Those are divided into the grades Kg – 8<sup>th</sup> grade.
  - x. VB: Asking for a motion to approve the revised enrollment as presented.

*Motion to approve the revised Enrollment Policy as presented. RC: moves to approve the motion. JB: 2nds. Motion carries unanimously.*
7. Roundtable Discussion (5 min.)
  - a. RR: Board self-evaluation. Please complete and return to Vanessa or Rebecca.
8. Adjourn – Next Meeting July 15<sup>th</sup> at 6:00 pm: HT Motion to adjourn, RC: 2nd. Motion passes unanimously.

Board Packet:  
Agenda, Documents

The minutes were adopted by the Board of Managers at a publicly noticed meeting held on Tuesday, May 20th, 2025.

Board Secretary



Printed Name



Date